

Hotline: 1800-2222 333

Please read this before filling up the form:

- **Supply Turn-on/ Meter Reading Appointment**
 For electricity supply turn-on, please wait for our technician to inspect the premises at the appointed time.
 For water supply turn-on, you need not be present if your water meter is outside the premises.
 * For gas supply turn-on/ installation, please call City Gas at 1800-5551661 for the rescheduling of appointment and wait for the technician at the premises at the appointed time. *A supply turn-on fee of \$50 is applicable for gas supply turn-on with pre-installed gas appliance.*
 ** Meter Reading appointment applies to premises with existing supplies. You need not be present if your meters are outside the premises.
- **Supply Cut-off Appointment**
 You need not be present if your meters are outside the premises.
For Termination of gas supply, City Gas charges a termination fee of \$30 for residential premises and \$50 for non-residential premises. Separate gas appliance disconnection fee is charged if required.
- Express service can be arranged within the same day at a fee of \$60 (exclusive of GST) but is subject to availability and schedule. Express service is not available for supply turn-on and cut-off at premises with electricity supply capacity exceeding 45kVA, water meter with piping more than 15mm or commercial gas.
- Rescheduling of appointment for **residential** account under **personal** name is available online. If you wish to reschedule your appointment, simply visit <https://services.spservices.sg/#/rescheduleAppointment> to submit your request.
- Upon completion, please submit this form via email to spsupply@spgroup.com.sg or in person at 490 Lor 6 Toa Payoh #09-11 HDB Hub Biz Three Lift Lobby 1 Singapore 310490.

Customer Request	
1.	Type of Appointment <input type="checkbox"/> Supply Turn-on/ Meter Readings** <small>(Please refer to information above)</small> <input type="checkbox"/> Supply Cut-off
2.	Utility Account Number <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> Premises Address _____ _____ S <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>
3.	Please tick the service(s) you would like to reschedule <input type="checkbox"/> All <input type="checkbox"/> Electricity <input type="checkbox"/> Water <input type="checkbox"/> Gas* <small>(Please refer to information above)</small> Original Appointment Date/ Time (if any) _____ (dd/mm/yyyy) _____ (hh:mm to hh:mm) Date to Reschedule to _____ (dd/mm/yyyy) <small>[For next business day service, please submit your request before 3pm on Weekdays or 12pm on Saturdays]</small> <input type="checkbox"/> Removal of Electricity meter(s)/ cables/ wires # <small>[For commercial premises only]# Delete where applicable</small> <small>Note: Cables/ wires will be removed within 7 business days after the electricity supply has been cut-off. For JTC/HDB Industrial Premises, after the electricity supply at your premises is cut-off by SP Services personnel, please arrange for the meters to be returned to SP PowerGrid.</small>
_____ Customer's Signature/Date <small>For accounts registered under companies, the signature of its legal/authorized representative of the company and the company's rubber stamp imprint are required.</small>	Name: _____ <small>(of account holder or the person signing for the company)</small> Handphone Number: <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> Other Contact Number: <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>
For Internal Use Documents received by: Staff's Signature/Stamp/Date	<input type="checkbox"/> Meters are inside Appointment Date : _____ Time : _____