

METER DECLARATION REPORT

APC: _____ Turn-on Date: _____

Site Address: _____

PART I

To: **HOS (Electrical Installation), SP Services**

Please select one:

- I will remove and return the following meter/s:

Meter/s No: _____

to Electricity Meters Section by _____

[within 2 weeks from turn-on date unless with valid reason].

Remarks: _____

- I will inform Electricity Meters Section to remove the following meter/s.

Meter/s No: _____

- The following meter/s were found: *Damaged/Missing/Stolen/others_____

Meter/s No: _____

When was it discovered? _____ [Date]

How was it discovered? _____

Supply Still In Use: *Yes/No

If Yes: please state by what means: _____

If No: please state the reason: _____

Please take note that if the old meters are not returned, the account holder shall bear the consequences of any issue that may arise.

Name & Signature of LEW / Date

Licence No.

Tel No.

I concur with the above statement.

Name & Signature of Account Holder / Date

PART II

To: **Dy Director, Electricity Meters Section, SP Services**

For your record and necessary action.

Name & Signature of Officer-in-charge
for HOS (Electrical Installation)
SP Services

Tel No.

Date

*Please delete where applicable.