

FORM - P PERMISSION FOR BREAKING OF METER TERMINAL SEALS FOR BULK SHIFTING/ REPLACEMENT OF METERBOARD IN MULTI-TENANTED BUILDING.

To:	HOS, Elect Installation	From [Name of LEW]:
Company:	SP Services Ltd	Company:
Email:	installation@spgroup.com.sg	Email:
Date:		Office Telephone No.:
A/C No.:		Handphone No.:

Project Description: _____

I, the appointed LEW for the above work, wish to seek the permission of SP Services Ltd to break the meter terminal seal to carry out the * Shifting / Replacement of meterboards at the following premises:

_____ (site address)

The Managing Agent for the above premises and the date to break the meter terminal seals are as follow:

Address & Company Stamp of Managing Agent of Building / Town Council	Date To Break Meter Terminal Seals
Official Stamp of Managing Agent of Building	
* Notice of Shut-down of Electricity Supply served to the block is attached.	

I will compile and submit the following documents to Elect Installation of SP Service Ltd within 14 days from the date of breaking the meter terminal seal, for an inspection by SP Services Ltd.

- (i) Form CS/5 (Application For Inspection of Electrical Installation)
- (ii) Form F (Certificate of Bulk Shifting / Replacement Of Meterboards in Multi-Tenanted Buildings)
- (iii) SP PowerGrid's approval letter of meterboard layout plan
- (iv) Single-Line Drawings

Name & Signature of LEW

Licence No.

FOR OFFICIAL USE

To : _____ (LEW In-Charge)

We acknowledge the receipt of your application on _____ (date). Your date of breaking the meter terminal seals has been noted.

Please note that LEW must be physically present during the course of the work.

For clarification, please contact us at installation@spgroup.com.sg

for HOS (Elect Installation)
SP Services Ltd.

cc HOS (Electrical Meters) Email: emtrfax@spgroup.com.sg